



# Melissa D. Rowcliffe

ATTORNEY AT LAW

893 S. Castell Avenue • New Braunfels, TX 78130 • T: (830) 608-1650 • F: 1 (830) 299-3939 • melissa@rowcliffelaw.com

January 6, 2022

Comal County District Clerk Via Fax – 830-608-2006	David Eveld Via email: david@eveldlaw.com
Comal County Court at Law #1 Via Fax: 830-620-3424	Patricia Finch Via email: patricia@patriciaafinchlaw.com
Comal County Court of Law #2 Via Fax: 830-620-0465	Ivan Friedman Via Email: ivanf@rocketmail.com
Guadalupe County District Clerk Via E-filing	Jennifer Gonzales Via email: Jennifer@jgglawnb.com
Guadalupe County District Court, Kimberly McMahon Via Email: <a href="mailto:Kimberly.McMahon@co.guadalupe.tx.us">Kimberly.McMahon@co.guadalupe.tx.us</a>	Sydney Grossmann Via email: <a href="mailto:Sydney@binehamgillen.com">Sydney@binehamgillen.com</a>
Hays County District Court Via Fax: 512-393-7713	Marilee Hazel Via Email: marilee@hazelbrownlaw.com
Texas Attorney General's Office Child Support Division Unit 204 Via Fax: 830-769-2723	Laura Heard Via Email: <a href="mailto:attorney@ldheard.com">attorney@ldheard.com</a>
Texas Attorney General's Office Child Support Division – San Antonio Via Fax: 210-304-6629	Justin Hoffmann Via Email: justin@casteellaw.com
Joseph Appelt Via Email: jpappelt@gmail.com	HHZ Ann Jamieson and Amy Geisteweidt Via Email: <a href="mailto:ajamieson@hhzlaw.com">ajamieson@hhzlaw.com</a> <a href="mailto:ageistweidt@hhzlaw.com">ageistweidt@hhzlaw.com</a>
Enacio Barretto Via email: barretto@ebbarretto.com	Julianna Johnson Via Email: juliana@jmcnuttlaw.com
Jeffrey S. Bernstein Via Email: <a href="mailto:Jeffrey@jsbfamilylaw.com">Jeffrey@jsbfamilylaw.com</a>	Tyler Keys Via Email: tyler@keylawoffice.com
James Bettersworth Via Email: james@bettersworthlaw.com	Katheryn Lacy Via Email: klacy@lovornogle.com
Casteel & Casteel Via Email: carter@casteellaw.com	Jennifer Locke Via Email: jenniferwarren@thelockelawgroup.com
Richard J. Crow, Jr. Via Email: rickcrowlaw@gmail.com	Justin Morley Via Email: <a href="mailto:jmorley@langleybanack.com">jmorley@langleybanack.com</a>
Sherri Dye Via email: brycedyelaw@gmail.com	Gina Motz Via Email: motzlawfirm@gmail.com
Lynn Peach Via Email: lynn@lynnpeach.com	Collin McFerrin Via Email: <a href="mailto:colin@cmtxlaw.com">colin@cmtxlaw.com</a>



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Armando J. Ramon Via Email: <a href="mailto:aroman@ajr-law.com">aroman@ajr-law.com</a>	
Marcos Sanchez Via Email: <a href="mailto:msanchez@marcosanchezlaw.com">msanchez@marcosanchezlaw.com</a>	
Peter Stanton Via Email: <a href="mailto:stanton@pstantonlaw.com">stanton@pstantonlaw.com</a>	
Frank Suhr Via Email: <a href="mailto:fsuhr@newbraunfelslaw.com">fsuhr@newbraunfelslaw.com</a>	
Jessica Trussell Via Email: <a href="mailto:jessica@hazelbrownlaw.com">jessica@hazelbrownlaw.com</a>	
Stephanie Tschirhart Via Email: <a href="mailto:stephanie@reuterlaw.com">stephanie@reuterlaw.com</a>	
Nathan Villarreal Via Email: <a href="mailto:nathan.villarreal@ruizsalaw.com">nathan.villarreal@ruizsalaw.com</a>	
Adam Wheeler Via Email: <a href="mailto:adam@wheelerlawsa.com">adam@wheelerlawsa.com</a>	
Jessie S. White Via Email: <a href="mailto:jwhi@scotthulse.com">jwhi@scotthulse.com</a>	
Tracie Wright-Reneau Via Email: <a href="mailto:tracie@wrightrenewlaw.com">tracie@wrightrenewlaw.com</a>	
Ron Zipp Via Email: <a href="mailto:rzipp@sbcglobal.net">rzipp@sbcglobal.net</a>	



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January 6, 2022

To Whom It May Concern:

Re: Melissa D. Rowcliffe 2022 Vacation Days

Please allow this letter to serve as a vacation notice that Melissa D. Rowcliffe will be out of the office on the following dates:

January 17  
February 21  
March 11-25  
April 15  
May 30  
June  
July 4  
August 1-5  
September 5, 23  
November 23-25  
December 22-31

Please do not schedule any hearings, depositions, or mediations during or immediately following these dates. I would appreciate you working with our office to avoid any discovery deadlines during these times.

Thank you for your cooperation and attention in this matter. Please do not hesitate to contact my office with any questions.

Sincerely,

*Melissa D. Rowcliffe*

Melissa D. Rowcliffe  
Attorney at Law  
State Bar # 00795655